



**COMMONWEALTH of VIRGINIA**  
*Department for the Aging*

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**April 17, 2012**

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**Note:** The web addresses (links) in this document may change over time. The Department for the Aging does not attempt to refresh the links once the week has passed. However, this document is maintained on the web for a period of time as a reference. Some links may require registration.



12-148

*COMMONWEALTH of VIRGINIA*  
*Department for the Aging*

**MEMORANDUM**

**TO:** Executive Directors  
Area Agencies on Aging

**FROM:** Marica Monroe

**DATE:** April 12, 2012

**SUBJECT:** VICAP Final Close Out Report  
Grant Period – 04/01/2011 to 03/31/2012

A close out (settlement) report for the fiscal period April 1, 2011 to March 31, 2012 for VICAP funds is due on or before May 4, 2012. An electronic version of the VICAP closeout report is available on the VDA website, [www.vda.virginia.gov](http://www.vda.virginia.gov). Please e-mail the completed reports to [reports@vda.virginia.gov](mailto:reports@vda.virginia.gov) and name the file, VICAP Closeout Report PSAxx (Insert your PSA number in the integers, xx).

The total available amounts contained in your VICAP contract Summary of Obligations, should agree with the totals in the Basic VICAP Close Out Report, Approved Budget columns. The total available amounts include unencumbered cash (cash on hand) and unadvanced balances as of 03/31/11 from last year's close out report. If you have any questions, please contact me at (804) 662-9320 or by e-mail at [marica.monroe@vda.virginia.gov](mailto:marica.monroe@vda.virginia.gov).





12-149

*COMMONWEALTH of VIRGINIA*  
*Department for the Aging*

**MEMORANDUM**

**TO:** Executive Directors,  
Area Agencies on Aging

**FROM:** James A. Rothrock  
VDA Interim Commissioner

**DATE:** April 17, 2012

**SUBJECT:** Administration for Community Living (ACL)

There is a lot going on at the Federal level and the two items below will provide a good overview.

1. A Statement from Secretary Sebelius on the Administration for Community Living

All Americans – including people with disabilities and seniors – should be able to live at home with the supports they need, participating in communities that value their contributions – rather than in nursing homes or other institutions.

The Obama administration and my department have long been committed to promoting community living and finding new mechanisms to help ensure that the supports people with disabilities and seniors need to live in the community are accessible.

Today, with the creation of the new Administration for Community Living (ACL), we are reinforcing this commitment by bringing together key HHS organizations and offices dedicated to improving the lives of those with functional needs into one coordinated, focused and stronger entity.

The Administration for Community Living will bring together the Administration on Aging, the Office on Disability and the Administration on Developmental Disabilities into a single agency that supports both cross-cutting initiatives and efforts focused on the unique needs of individual groups, such as children with developmental disabilities or seniors with dementia. This new agency will work on increasing access to community supports and achieving full community participation for people with disabilities and seniors.

The Administration on Community Living will seek to enhance and improve the broad range of supports that individuals may need to live with respect and dignity as full members of their communities. These support needs go well beyond health care and include the availability of appropriate housing, employment, education, meaningful relationships and social participation.

Building on President Obama's Year of Community Living, the ACL will pursue improved opportunities for older Americans and people with disabilities to enjoy the fullest inclusion in the life of our nation.

For more information, please visit <http://hhs.gov/acl>  
Contact: HHS Press Office  
(202) 690-6343

## 2. Colleagues,

We are excited to let you know that today we are moving forward with the creation of the Administration for Community Living (ACL). As many of you know, this realignment will create a new Operating Division, bringing together the Administration on Aging (AoA), the Office on Disability (OD) and the Administration on Developmental Disabilities (ADD) to form a single agency charged with developing policies and improving supports for seniors and people with disabilities.

This Administration recognizes the aging and disability communities share a common vision that people should have the opportunity to live independently and fully in the community, receiving appropriate services and supports. The creation of the Administration for Community Living builds on these commonalities, while also acknowledging the unique needs of the aging and disability communities. By creating one focused, stronger entity, the Administration for Community Living will better coordinate policy development, community outreach, and program implementation, in turn working to ensure that people with disabilities and seniors have the supports they need to live with respect and dignity as fully participating members of their communities.

Retaining my duties as Assistant Secretary of Aging, I will also serve as Administrator of the Administration for Community Living. Henry Claypool will continue to serve as Senior Advisor on Disability Policy to the HHS Secretary, as well as take on the role of Principal Deputy Administrator of the Administration for Community Living.

For those of you we do not yet know, we look forward to working with you in our new capacities. For those of you we've worked with since our arrivals to the department, thank you for your hard work, leadership and commitment to our common causes – sincerely.

We realize that many of you have questions about this alignment and the new agency. Kathy will be on the road during the course of the next few weeks, but please feel free to talk with your manager, center director, Henry, or Jason Bennett in the front office.

The following website will be the Administration for Community Living's new homepage, which we will continue to build moving forward: <http://www.hhs.gov/acl/>

We look forward to working together.

Thank you,

Kathy Greenlee  
Administrator, Administration for Community Living  
Assistant Secretary for Aging