# *COMMONWEALTH of VIRGINIA*
*Department for Aging and Rehabilitative Services*


James Rothrock
Commissioner

Virginia Division for the Aging
1610 Forest Avenue, Suite 100
Henrico, VA 23229
Phone 800-552-3402


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**October 2, 2012**

**SUBJECT**

# COMMONWEALTH OF VIRGINIA
## DEPARTMENT FOR AGING AND REHABILITATIVE SERVICES

JAMES A. ROTHROCK
Commissioner

**DIVISION FOR THE AGING**
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**MEMORANDUM**

**TO:** Executive Directors
Area Agencies on Aging

**FROM:** Tim Catherman

**DATE:** October 1, 2012

**SUBJECT:** Free Book – Leap of Reason - Managing to Outcomes in an Era of Scarcity

Leap of Reason is the product of decades of hard-won insights from philanthropist Mario Morino, McKinsey & Company, and top social-sector innovators. The book is intended to spark the critically important conversations that every nonprofit board and leadership team should have in this new era of austerity. The authors make a convincing case that the nation's growing fiscal crisis will force all of us in the social sector to be clearer about our aspirations, more intentional in defining our approaches, more rigorous in gauging our progress, more willing to admit mistakes, more capable of quickly adapting and improving—all with an unrelenting focus on improving lives.

Leap of Reason Full PDF Version

Other download options

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**MEMORANDUM**

**TO:** Executive Directors
Area Agencies on Aging

**FROM:** Tim Catherman

**DATE:** October 1, 2012

**SUBJECT:** NASUAD and NAPSRC Report on APS 2012

The National Association of States United for Aging and Disability (NASUAD) and the National Adult Protective Services Resource Center (NAPSRC) have completed a report on *Adult Protective Services in 2012: Increasingly Vulnerable*. The full report can be accessed **here**

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**MEMORANDUM**

**TO:** Executive Directors and Data Administrators, Area Agencies on Aging

**FROM:** Deb Loving, Information Systems Specialist (deb.loving@dars.virginia.gov)

**DATE:** October 2, 2012

**SUBJECT:** FY 2012 NAPIS-AAA Report

It's time to complete and submit the NAPIS-AAA report for Federal Fiscal Year 2012. Executive directors must certify (by signing) the completed NAPIS-AAA report. The NAPIS-AAA report and supporting documents (see below) are due at DARS-VDA by **5:00pm Thursday, November 15, 2012**.

Please compare your 2012 report to your final 2011 report and 2012 year-end AMR to ensure accuracy!

Submit the first six (6) worksheets of the NAPIS-AAA, including the signature page, to my attention in one of these ways: (1, preferred) e-mail a scanned PDF, (2) fax to 804-662-9354, (3) USPS mail.

In addition to the signed report, **email the NAPIS-AAA Excel file** to **aging_aimamr@vda.virginia.gov.**

**AIM System Users:** After you enter all client data for FY 2012, download the NAPIS-AAA report from http://www.vda.virginia.gov/reportsandinstructions.asp. You will find the report listed in the "Programmatic Reports" section as "NAPIS-AAA Annual Report FY12". Replace the "XX" characters in the file name with your 2-digit PSA number. End-of-year AIM replications are also due by 5:00pm on November 15th. Please upload your replication as usual and send me an e-mail to let me know that you have submitted your final FY12 replication. If your September replication contains your finalized end-of-year data, let me know that by email when you upload it in October. Submit a VA36 and VA95 report as supporting documentation. **Send these 5 Items: 1:** signed NAPIS-AAA, **2:** Excel NAPIS-AAA, **3:** VA36, **4:** VA95, **5:** AIM replication as of 9/30/2012.

**PeerPlace System Users:** After you enter all client data for FY 2012, run the NAPIS_AAA report and download it. Name the file NAPIS-AAA-XX, replacing the XX's with your 2-digit PSA number. It is your responsibility to verify the auto-filled PeerPlace data, and complete the relevant remaining fields manually. As supporting documentation, also run, download, and submit the "Service and Units Summary Report" and the "Title III-E Summary for Care Receivers" and "Title III-E Summary for Caregivers". **Send these 5 Items: 1:** signed NAPIS-AAA, **2:** Excel NAPIS-AAA, **3:** NAPIS_Group page only of Service & Units Summary, **4:** summary only (delete the details!) of III-E Care Receiver, and **5:** summary only (delete the details!) of III-E Caregiver. **DO NOT INCLUDE CLIENT DETAILS IN THESE REPORTS WHEN SUBMITTED!**

If you have questions, please feel free to contact me. Thank you!

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**MEMORANDUM**

**TO:** Executive Directors
Area Agencies on Aging

**FROM:** Tim Catherman

**DATE:** October 1, 2012

**SUBJECT:** APHA Article on *Elderly Patients at Risk Because of Erroneous Prescriptions*

The American Public Health Association wrote an article on *Elderly Patients at Risk Because of Erroneous Prescriptions*. *The article is based on* the Public Library of Science (PLOS) study of Inappropriateness of Medication Prescriptions to Elderly Patients in the Primary Care Setting: A Systematic Review. It found that in the elderly median rate of inappropriate prescriptions was 20 percent. Some medications with the highest rates of inappropriate use were the antihistamine diphenhydramine, the antidepressant amitriptyline and the pain reliever propoxyphene. The study said medications, marketed under such brand names as Benadryl, Laroxyl, Endep and Darvon, are "good candidates for being targeted for improvement."

The article goes on to say, "One way to address the problem of inappropriate medication prescribing for elderly primary care patients would be to employ clinical decision support systems. Such systems can give computerized alerts to physicians if a medication could pose a risk to a patient because of multiple health problems or possible drug interactions."

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**MEMORANDUM**

**TO:** Executive Directors
Area Agencies on Aging

**FROM:** Kathy Miller

**DATE:** October 2, 2012

**SUBJECT:** Great SouthEast ShakeOut Earthquake Drill on October 18

On October 18, 2012, many organizations will participate in the Great SouthEast ShakeOut earthquake drill. The drill will be at 10:18 am. In Virginia, the Department of Emergency Management (VDEM) is promoting the event. If you are participating in the drill please register your organizations on the website.

In preparation, we were reminded about the following information about Seniors and Disabilities. The American Red Cross stresses the importance of a Personal Support Network for Seniors. They also have two publications, Disaster Preparedness For Seniors by Seniors and Preparing for Disaster for People with Disabilities and other Special Needs.

# COMMONWEALTH OF VIRGINIA
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**MEMORANDUM**

**TO:** Executive Directors
Area Agencies on Aging

**FROM:** James Rothrock

**DATE:** October 2, 2012

**SUBJECT:** Older Dominion Partnership Newsletter

October 1, 2012

OLDER DOMINION PARTNERSHIP

*An Initiative by Business, Government, Foundations & Nonprofits to Help Virginia Ride the Age Wave*

*e-News*

**Dear Supporters of the Older Dominion Partnership,**

*Joel Mier, ODP Board Chair*

The Older Dominion Partnership (ODP) works to raise awareness, educate, and inspire localities in our fine Commonwealth to create community-based Age Wave plans and be positively prepared for the doubling of our senior population by 2030. You, of all Virginians, understand the importance, criticality, and challenges of our mission.

While there is much to do towards our mission, I can proudly share with you that we have indeed made progress. Over a year ago we completed and published the ***2011 Virginia Age Ready Indicators Benchmark Survey***. The greatest value we could deliver to the communities of Virginia was to provide information that was critical for developing a community-based Age Wave plan: local data about today's seniors as well as the seniors of tomorrow. These results, the first undertaken in more than 30 years, are based on more than 5,000 individual respondents and have created meaningful insights into the drivers of *how* and *why* our seniors view their quality of life. For the localities of Virginia, the results shed timely light onto the issues that need to be discussed and potentially addressed in each community-based Age Wave plan.

We are proud of this foundational investment that we have collectively made. Many of the Commonwealth's Area Agencies on Aging have been utilizing the data to assist in understanding, defining and prioritizing their local issues. Other local bodies have utilized some of our educational and promotional efforts to help drive knowledge and begin the process of creating community-based Age Wave plans. While we have far more to do, we can feel good about the foundation that we have created.

The month of May was recognized as "Older Virginians Month" and we leveraged this wonderful opportunity to raise awareness of the coming Age Wave and further promote the need to create community plans. To help us in this endeavor, we branched out into television for the first time. The ODP was able to create and broadcast, all for no cost, four separate thirty-second public service announcements (PSAs) that were shown more than 15,000 times during the month.

While I can report that we have made gains in our mission, we have significant room for improvement in several areas. We can communicate more frequently with you and I promise to do so. Additionally, we are experiencing pressure in our fundraising efforts. An unfortunate outcome of our fundraising conundrum is that we are no longer able to afford a full-time staff person. While we are in this transitory stage, please contact me directly at info@olderdominion.org with any and all issues you'd like to discuss.

Going forward, you will see monthly communications from the ODP, its members, and its supporters. With your input and examples, we will communicate and share insights and actions taken from the *2011 Virginia Age Ready Indicators Benchmark Survey*. In addition, we also **invite** you to share best practices and highlight what you and your colleagues are learning as we progress towards a Commonwealth that is fully ready for the age Wave.  Please send the ODP your examples, your lessons, and your progress so that we can share them in these monthly newsletters with the thousands of like-minded citizens in Virginia and help further increase the knowledge of our community.

Like you, we remain steadfast in our commitment to the cause of Age Wave planning and will persevere through these temporarily challenging times. We continue to raise awareness of the issue throughout the Commonwealth and promote the availability and richness of the *2011 Virginia Age Ready Indicators Benchmark Survey*. We look for cost-effective, scalable vehicles to assist us, like the aforementioned PSAs and YouTube channel. And we reaffirm our commitment to you, our supporters, who have helped us make these strides.

I hope your summer has been restful and wonderful, and I wish you a prosperous and joyous fall. I look forward to reaching out to you again during the holiday season. And if I can ever be of service please do not hesitate to contact me.

Warmest Regards,

Joel Mier, Board Chairman
Older Dominion Partnership

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**MEMORANDUM**

**TO:** Executive Directors
Area Agencies on Aging

**FROM:** Tim Catherman

**DATE:** October 1, 2012

**SUBJECT:** Policy Update – Cost Allocation Plan – Quarterly Reconciliation

As you know, an agency is required to have a Cost Allocation Plan if shared costs (often called indirect costs) are allocated to two or more federal programs. The plan must be written and approved by Management. The general requirements for nonprofit organizations are found in OMB Circular A-122. For local governments, the requirements are found in OMB Circular A-87. More specific requirements are found in the HHS Grants Policy Statement January 2007 on Page 96.

The Cost Allocation Plan should state: 1) its purpose, 2) allocation methodology, 3) how costs are allocated monthly, 4) a quarterly reconciliation process, and 5) the annual process for reviewing the methodology. A model cost allocation plan that provides a good example of the first three items can be found at Sample Non-Profit Cost Allocation Plan.

This Policy Update highlights the importance a quarterly reconciliation. During a recent federal audit of the Title V SCSEP program, we were reminded of the need for AAAs and other contractors to perform a quarterly reconciliation. Below is the excerpts from OMB A-87.

> Budget estimates or other distribution percentages determined before the services are performed do not qualify as support for charges to Federal awards but may be used for interim accounting purposes, provided that…. at least quarterly, comparisons of actual costs to budgeted distributions based on the monthly activity reports are made.

Agencies are reminded that they must, during the quarter-end close process, make adjustments to allocate quarterly costs to reflect actual and current data instead of budgeted data.

If you have any questions, please call Solomon Girmay at (804) 662-9347 or myself.

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**MEMORANDUM**

**TO:** Executive Directors
Area Agencies on Aging
Finance Directors

**FROM: Marica Monroe**

**DATE:** October 2, 2012

**SUBJECT:** Chronic Disease Self Management Program Closeout reports

Please read carefully and follow instructions.

The Chronic Disease Self Management Program closeout reports should be completed and electronically submitted to the Department for Aging and Rehabilitative Services by the close of business, **November 15, 2012**. This report is to be used by Area Agencies on Aging (AAAs) to report cumulative expenditures and receipts for the period March 31, 2010 through September 30, 2012. Please name your file, "Final AMR-ARRA CDSMP Closeout PSA xx," when emailing your submission to reports@vda.virginia.gov. Insert your PSA number in the characters denoted by xx.

The following tabs must be completed and submitted and are included within the workbook.

- **CDSMP and Cash CDSMP:** Please ensure all CDSMP funds received from DARS are included and that recorded amounts reconcile to your internal accounting system. **Also, please ensure that agency disbursements appearing on the CDSMP tab reconciles to disbursements appearing on the Cash CDSMP tab.**

- **Jobs:** Please make sure job hours for are cumulative from March 31, 2010 – September 30, 2012. Also, please include the job title and a brief description of the jobs included within the cumulative job hours reported. Job hours should include cumulative hours paid using CDSMP funds.

- **Vendors:** Activity should be cumulative and include the following:
    - vendor payments where the individual payment is in excess of $25K

- or, payments where there is a contractual obligation with a single vendor and the contractual obligation is in excess of $25K.
- When vendor payment information is provided please provide each vendor's DUNS number where possible. If a DUNS number is not available, you must provide **BOTH** the vendor name and vendor HQ zipcode+4.

# Virginia Department for the Aging
# CDSMP- Final Closeout, FYE 09/30/2012

**Agency:** ______________________

**Month: FINAL** **Year:**

| **Approved Budget Categories (List)** | **Approved Budget** | **Y-T-D Expenditures** | **Budget Balance** |
|---|---|---|---|
| Personnel | | | |
| Fringe | | | |
| Travel | | | |
| Supplies & Equipment | | | |
| Other | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| **Total** | | | |

% Spent Grant Funds 0%

Revised 09/28/2012

COMMONWEALTH OF VIRGINIA
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# MEMORANDUM

**TO:** Executive Directors

Finance Directors

Area Agencies on Aging

**FROM:** Marica B. Monroe

**DATE:** September 26, 2012

**SUBJECT:** **Final Contract Year 2012 Financial Report and Service Report (13th Month Report)**

Please read carefully and follow instructions.

The Contract Year 2012 Financial Report and Service Report (13th Month Report) should be completed and electronically submitted to the Department for Aging and Rehabilitative Services (DARS) by the close of business, **November 15, 2012**. This report is used by Area Agencies on Aging (AAAs) to report finalized annual performance, expenditures and receipts for the fiscal period October 1, 2011 through September 30, 2012. The following schedules must be submitted.

- **Final Contract Year 2012 Financial and Service Report:** This year the Aging Monthly Report (AMR) will be used to report compiled annual programmatic and financial information for the period October 1, 2011 to September 30, 2012. When completing your report, select **Final (13th Mo)** from the month drop down menu on the payment worksheet. Please name your file, "Final PSA xx," when emailing your submission to reports@vda.virginia.gov. Insert your PSA number in the characters denoted by xx.

  Please make certain your Agency's AIM or PeerPlace data supports the AMR service data.

- **Final (13th Mo) – Schedules A, B, & C:** Schedules A, B, & C have been written in Excel and are available on the DARS website at http://vda.virginia.gov/reportsandinstructions.asp. The three schedules are tabbed as separate worksheets in the workbook. The workbook should be downloaded to your computer before completion. Please name the file, "ABC PSA xx," when emailing your submission to: reports@vda.virginia.gov. Schedules A, B, & C are to be included in your audited financial statements as supplementary information and your audit firm is **required** to include these schedules in their audit opinion. Please ensure all funds received from DARS are included and that recorded amounts reconcile to the September 2012 remittance advice to be provided by DARS. American Recovery and Reinvestment Act funds must be reported separately and are highlighted in yellow as a separate line item on the necessary schedules. **Please ensure that the agency submission and the schedules included by your auditor in the audit report are in the current format.**

- **Schedule A, Status of Funds:** This schedule provides an accounting of grant funds on hand at the beginning of the period, and receipt and expenditures of grant funds during the period. Although general fund awards for the fiscal year ending on June 30, 2012 needed to be obligated by June 30, 2012, the recipient had until September 30, 2012 to liquidate the obligations. If a cash balance exists on September 30, 2012 from any general fund award for the Program Year (PY) ending on June 30, 2012, please refund the balance to DARS with a copy of Schedule A as your remittance advice.

- **Schedule B, Costs by Program Activity:** This schedule accounts for the expenditure of funds by activity rather than grant. Please ensure that Schedules A & B tie where appropriate. Again, Schedule B has been modified to correspond to the Aging Monthly Report. It now includes separate sections to report Title III activity (Except III-E) and a section to report III-E activity. If there are no audit adjustments, the data reported on your final AMR should be the same as reported on Schedule B.

- **Schedule C, Status of Inventories:** Tangible personal property purchased with funds from a Federal or State grant should be included. Generally, equipment or large quantities of food would be the main items reported. Equipment with a fair market value of less than $5,000 per unit should not be reported.

**Contractor Certification Form:** This form should be prepared on AAA letterhead and signed by the AAA Executive Director. The form is available on the DARS/VDA website.

Please mail the Contractor Certification to:

COMMONWEALTH OF VIRGINIA
DEPARTMENT FOR AGING AND REHABILITATIVE SERVICES

JAMES A. ROTHROCK
Commissioner

Marica B. Monroe, Financial Reporting and Accounting Manager

Department for Aging and Rehabilitative Services

8004 Franklin Farms Drive

Henrico, VA 23229

Your submission should include **all** contracts issued by DARS to support contract year 2012 operations. All funds received during the period, October 1, 2011 to September 30, 2012, should be accounted for and included. **As a reminder, your agency's audit report is due to DARS by December 15th**. One 30-day extension may be requested in writing, but the extension request must be received before December 15th.

# CERTIFICATION

I, (Insert Name)______________________________________ certify that I am the

Executive Director______________________________________of_(Area Agency on

Aging)_____________________________________________________________.

I have reviewed the Final (13 Month) Aging Monthly Report (AMR) and Status of Funds, Costs by Program Activity, and Status of Inventories (Schedules A, B, & C) for contract year 2012. By submitting these reports, as required by the Department for Aging and Rehabilitative Services (DARS) Regulations, Section, 22 VAC 5-20-480 and Section 22 VAC 5-20-500, I certify, that to the best of my knowledge and belief, this information is a true, correct, and complete statement prepared from the books and records of the agency in accordance with applicable instructions, except as noted.

Further I certify that all costs and revenues reported are allowable as specified by the contracts issued with DARS. Any audit adjustments that occur subsequent to the filing of these documents, shall be promptly reported to DARS.

______________________________

Executive Director

______________________________

Date

**Contractor Certification Form:** This form should be prepared on AAA letterhead and signed by the AAA Executive Director.

Please mail the Contractor Certification to:

Marica B. Monroe
Department for Aging and Rehabilitative Services
8004 Franklin Farms Drive
Henrico, VA 23229

Your submission should include all contracts issued by DARS to support contract year 2012 operations. All funds received during the period, October 1, 2011 to September 30, 2012, should be accounted for and included. **As a reminder, your agency's audit report is due to DARS by December 15$^{th}$**. One 30-day extension may be requested in writing, but the extension request must be received before December 15$^{th}$.

NAME OF AGENCY AUDITED

**SCHEDULE A - STATUS OF FUNDS**
From October 1, 2011 to September 30, 2012

| FUND | UNENCUMBERED FUNDS ON HAND OCTOBER 1, 2011 | TOTAL FUNDS RECEIVED DURING PERIOD | FUNDS REQUESTED BY SEPTEMBER 30, 2012 BUT NOT RECEIVED BY SEPTEMBER 30, 2012 | TOTAL OF FUNDS AVAILABLE DURING PERIOD | ACCRUED COSTS TO CONTRACT PERIOD | UNENCUMBERED FUNDS ON HAND SEPTEMBER 30, 2012 |
|---|---|---|---|---|---|---|
| **Older Americans Act** | | | | | | |
| Title III-B | | | | $0 | $0 | $0 |
| Title III-C(1) | | | | $0 | $0 | $0 |
| Title III-C(2) | | | | $0 | $0 | $0 |
| Title III-D | | | | $0 | $0 | $0 |
| Title III-E | | | | $0 | $0 | $0 |
| Title VII-Ombudsman | | | | $0 | $0 | $0 |
| Title VII-Elder Abuse | | | | $0 | $0 | $0 |
| Other | | | | $0 | | $0 |
| Other | | | | $0 | | $0 |
| Other | | | | $0 | | $0 |
| **Other Federal** | | | | | | |
| Title V-(PY 12/31/11 Award) | | | | $0 | | $0 |
| Title V-(PY 12/31/11 Award) - **NEW** | | | | $0 | | $0 |
| Title V-(PY 06/30/12 Award) | | | | $0 | | $0 |
| Title V-(PY 06/30/13 Award) | | | | $0 | | $0 |
| NSIP | | | | $0 | | $0 |
| VICAP-(PY 03/31/10 Award) | | | | $0 | | $0 |
| VICAP-(PY 03/31/11 Award) | | | | $0 | | $0 |
| VICAP-(PY 03/31/12 Award) | | | | $0 | | $0 |
| VICAP-(PY 03/31/13 Award) | | | | $0 | | $0 |
| Alzheimer's Disease Grant | | | | $0 | | $0 |
| Aging & Disability Resource Center Navigate Health | | | | $0 | | $0 |
| Aging & Disability Resource Center Options Counseling | | | | $0 | | $0 |
| Summer Cooling Assistance | | | | $0 | | $0 |
| Expanded Older Driver Rehab Project | | | | $0 | | $0 |
| DMAS Ombudsman FY 09 | | | | $0 | | $0 |
| DMAS Ombudsman FY 10 | | | | $0 | | $0 |
| DMAS Ombudsman FY 11 | | | | $0 | | $0 |

NAME OF AGENCY AUDITED

**SCHEDULE A - STATUS OF FUNDS**

From October 1, 2011 to September 30, 2012

| FUND | UNENCUMBERED FUNDS ON HAND OCTOBER 1, 2011 | TOTAL FUNDS RECEIVED DURING PERIOD | FUNDS REQUESTED BY SEPTEMBER 30, 2012 BUT NOT RECEIVED BY SEPTEMBER 30, 2012 | TOTAL OF FUNDS AVAILABLE DURING PERIOD | ACCRUED COSTS TO CONTRACT PERIOD | UNENCUMBERED FUNDS ON HAND SEPTEMBER 30, 2012 |
|---|---|---|---|---|---|---|
| DMAS Ombudsman FY 12 | | | | $0 | | $0 |
| CLP2 | | | | $0 | | $0 |
| AOA MIPPA - ADRC | | | | $0 | | $0 |
| AOA MIPPA - AAA | | | | $0 | | $0 |
| CMS MIPPA LIS/MSP | | | | $0 | | $0 |
| CMS MIPPA LIS/MSP ADRC & AAA | | | | $0 | | $0 |
| MIPPA - AOA PRIORITY 1 | | | | $0 | | $0 |
| MIPPA - AOA PRIORITY 2 | | | | $0 | | $0 |
| MIPPA - AOA PRIORITY 3 | | | | $0 | | $0 |
| Money Follows the Person | | | | $0 | | $0 |
| LifeSpan Respite | | | | $0 | | $0 |
| SNAP | | | | $0 | | $0 |
| Senior Farmers Market | | | | $0 | | $0 |
| Other | | | | $0 | | $0 |
| Other | | | | $0 | | $0 |
| Other | | | | $0 | | $0 |
| Other | | | | $0 | | $0 |
| Other | | | | $0 | | $0 |

NAME OF AGENCY AUDITED

**SCHEDULE A - STATUS OF FUNDS**
From October 1, 2011 to September 30, 2012

| FUND | UNENCUMBERED FUNDS ON HAND OCTOBER 1, 2011 | TOTAL FUNDS RECEIVED DURING PERIOD | FUNDS REQUESTED BY SEPTEMBER 30, 2012 BUT NOT RECEIVED BY SEPTEMBER 30, 2012 | TOTAL OF FUNDS AVAILABLE DURING PERIOD | ACCRUED COSTS TO CONTRACT PERIOD | UNENCUMBERED FUNDS ON HAND SEPTEMBER 30, 2012 |
|---|---|---|---|---|---|---|
| **General Funds** | | | | | | |
| Title III Match-(PY 06/30/12) | | | | $0 | | $0 |
| Title III Match-(PY 06/30/13) | | | | $0 | | $0 |
| Community Based-(PY 06/30/12) | | | | $0 | | $0 |
| Community Based-(PY 06/30/13) | | | | $0 | | $0 |
| Spec. Transportation-(PY 06/30/12) | | | | $0 | | $0 |
| Spec. Transportation-(PY 06/30/13) | | | | $0 | | $0 |
| Home Delivered Meals-(PY 06/30/12) | | | | $0 | | $0 |
| Home Delivered Meals-(PY 06/30/13) | | | | $0 | | $0 |
| Ombudsman-(PY 06/30/12) | | | | $0 | | $0 |
| Ombudsman-(PY 06/30/13) | | | | $0 | | $0 |
| Care Coordination-(PY 06/30/12) | | | | $0 | | $0 |
| Care Coordination-(PY 06/30/13) | | | | $0 | | $0 |
| Respite Care-(PY 06/30/12) | | | | $0 | | $0 |
| Respite Care-(PY 06/30/13) | | | | $0 | | $0 |
| Guardianship-(PY 06/30/12) | | | | $0 | | $0 |
| Guardianship-(PY 06/30/13) | | | | $0 | | $0 |
| Transportation Services for the Elderly | | | | $0 | | $0 |
| Fan Care (Dominion Power) | | | | $0 | | $0 |
| Hold Harmless | | | | $0 | | $0 |
| CDSMP - STIMULUS | | | | $0 | | $0 |
| Other | | | | $0 | | $0 |
| Other | | | | $0 | | $0 |
| Other | | | | $0 | | $0 |
| Other | | | | $0 | | $0 |
| Other | | | | $0 | | $0 |
| Other | | | | $0 | | $0 |
| Other | | | | $0 | | $0 |

***Note: PY means Program Year Ending**

NAME OF AGENCY AUDITED

**SCHEDULE A - STATUS OF FUNDS**
From October 1, 2011 to September 30, 2012

| FUND | UNENCUMBERED FUNDS ON HAND OCTOBER 1, 2011 | TOTAL FUNDS RECEIVED DURING PERIOD | FUNDS REQUESTED BY SEPTEMBER 30, 2012 BUT NOT RECEIVED BY SEPTEMBER 30, 2012 | TOTAL OF FUNDS AVAILABLE DURING PERIOD | ACCRUED COSTS TO CONTRACT PERIOD | UNENCUMBERED FUNDS ON HAND SEPTEMBER 30, 2012 |
|---|---|---|---|---|---|---|
| | | | | | | |
| **GRAND TOTAL:** | **$0.00** | **$0.00** | | **$0.00** | **$0.00** | **$0.00** |

Revised 09/26/12